

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Melksham CATG - Date of meeting: 24<sup>th</sup> March 2016</b>			
1.	<b>Attendees and apologies</b>			
	Present:	Mark Stansby, Cllr Roy While, Rolf Brindle (BRAG), Alan Baines (Melksham Without PC), Cllr Pat Aves, Tim Cherry (Broughton Gifford), Julian Robertson (Broughton Gifford), Andy Cadwallader, John Ellis (SE), Alan Lee (Atworth PC), Thelma Carr (Seend PC)	Area Board to note.	
	Apologies:	Mary Jarvis, Spencer Drinkwater		
2.	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 24 <sup>th</sup> February 2016.  <i>Link can be found at:</i> <a href="http://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=166&amp;Year=0">http://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=166&amp;Year=0</a>	CATG to note.	
3.	<b>Financial Position</b>			
		Finance sheet was presented. Current Balance = £15,031.32	Area Board to note.	Cllr While

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<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Seend High St – Traffic management features at narrow section	Highways to liaise with Ringway to programme this work.  A road closure has been provisionally booked to commence on 20 <sup>th</sup> June 2016.	Highways to action  Area board to note.	Mark Stansby  Cllr White
b)	Melksham various roads – new bus shelters at Gloucester Square / Blackmore Rd, Snowberry Lane and Semington Rd / Longford Rd	Land issue at Snowberry Lane still with legal team.  Work completed at Semington Road and Blackmore Road.	Area Board to note	Cllr White
c)	Bowerhill Hurricane Rd to Grasmere – Footway link	Provisional start date from Ringway of 18 <sup>th</sup> April 2016.	Area Board to note	Cllr White
d)	Melksham Blackmore Rd to Malvern Close – Footway link	Provisional start date from Ringway of 25 <sup>th</sup> April 2016	Area Board to note	Cllr White
e)	Melksham Kenilworth Estate – 20mph speed limit	An objection following public consultation has been received. Report to be drafted by Highways for Cabinet Member decision.	Area Board to note	Mark Stansby
<b>5.</b>	<b>Other Priority schemes</b>			
a)	Keevil main street - Handrails	Awaiting work to begin. BBLP have subcontracted out and due to be installed next week.	Area Board to note	Cllr White

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b)	3715 Melksham Tower Rd - Devonshire PI shared use footpath link.	<p>Topographical survey completed at a cost of £1379.00.</p> <p>Provisional scheme drawing was presented for discussion. Cost of construction estimated at £8,974.97, inclusive of legal fees.</p>	<p>To recommend to the Area Board allocation of £1379.00 from CATG funds for topo survey.</p> <p>Cllr While to speak with the Town Council regarding how to proceed.</p>	Cllr While
c)	3843 Dropped Kerbs, Corsham Rd, Whitley.	Awaiting staff resource.	Area Board to note (ongoing)	Cllr While
d)	3991 Atworth Zebra Crossing improvements.	With Legal Dept. Public consultation to run from 17 <sup>th</sup> March to 11 <sup>th</sup> April 2016.	Area Board to note (ongoing)	Cllr While
e)	4047 Bollard for Bowmans Ct, Melksham.	Work complete – awaiting final account.	Area Board to note (ongoing)	Cllr While
f)	4158 Berkshire Green "Cyclists Dismount" sign.	<p>Work complete – awaiting final account.</p> <p>There is a problem in that part of the route is not legally a shared use path.</p>	<p>Area Board to note</p> <p>Arrange a site visit with Cllr Hubbard.</p>	<p>Cllr While</p> <p>Mark Stansby</p>
g)	4166 Melksham Railway Station directional signage.	Work complete – awaiting final account.	Area Board to note (ongoing)	Cllr While
h)	4182 Drop kerb opposite De Havilland PI, Bowerhill.	Awaiting staff resource.	Area Board to note (ongoing)	Cllr While

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<b>6.</b>	<b>New Requests / Issues</b> (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	Issue 3895 Bus shelter outside United Reform Church, Melksham High Street	Asbestos check completed - Negative. Action with Town Council to determine future intent.	Cllr While to speak with Cllr Hubbard.  If Town Council prepared to pay for Shelter then CATG will cover demolition costs.	Cllr While
b)	4044 Speeding, C19 Ashton Common.	This is a straight section of road from Stoney Gutter past Bullen Hill Farm. 85th percentile speeds were 49.9mph with mean speed of 42mph.  Results issued to the parish Council – awaiting their comments.	Area Board to note (ongoing)	Cllr While
c)	4127 Crossing Point on Sandridge Rd, Melksham.	"Lollipop Person" being sought by school.  Further information from MTC/Rivermead School required. Cllr Aves to update the group.  School has been unable to replace lollipop lady.	Retain issue on agenda for further update on lollipop person.	Cllr Aves
d)	4283 Kerb required Melksham Lane, BG.	Verge over-run occurring in front of cottages next to railway bridge, but drainage appears ok.  Site visit has been completed. Mark Stansby to update the group.  Approximate cost of £5,000 for work. Minimum 2 day closure.	Tim Cherry to speak with Parish Council for view.	Tim Cherry

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e)	4330 Speeding, C218 Bulkington High St.	Awaiting Metrocount results.	Area Board to note (ongoing)	David Holker
f)	Request for signs St Mary School, Broughton Gifford Area Board issue no 3900	New signs installed.	To recommend to the Area Board that this Issue be closed.	Cllr While
g)	4275 Speeding concerns, C165 Melksham to Lacock	Awaiting Metrocount results.	Area Board to note (ongoing)	David Holker
h)	4360 Speeding concerns, Forest Road, Melksham (within 20mph Zone)	Awaiting Metrocount results.	Area Board to note (ongoing)	David Holker
i)	4366 Speeding and Traffic Volume, High Street, Seend	Awaiting Metrocount results.	Area Board to note (ongoing)	David Holker
j)	4489 Freight movement on C19, A350 Stoney Gutter to A361 Paxcroft Mead	Hopeful that when Leap's Gate (new road) is open, that the Ashton Common route will be used more frequently.	Further discussion at next meeting.	
k)	4532 Request from Parish Council for Berryfield Nameplates	Site meeting completed with Melksham Without PC. Request for one sign at entrance off Semington Road roundabout. Cost approx. £300.	Cllr While to speak with Parish Council.	Cllr While
<b>7.</b>	<b>Other items</b>			

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a)	Handover of Wiltshire Council Speed Indicator Devices  Issue 4533 Request for funding of new batteries for SIDs	SID has been taken on by Broughton Gifford, Atworth, Melksham Without and Melksham Town. SID requires 3 batteries to fully operate, which will cost approximately £300.  Discussion into the costs of operation.	Costs of batteries to be met by CATG.  Melksham Without to send itemised quote and Andy Cadwallader will retrieve quote from Ringway.	Cllr Baines/ Melksham Without PC
b)	Local Highways Investment Fund 2014 – 2020	To update the group on recent report issued to Area Board (details circulated in advance of meeting).  Query over exclusion of Ruskin Avenue and Coronation Road.  Melksham Lane in Broughton Gifford is being reviewed.	Andy Cadwallader to query Ruskin Avenue and Coronation Road.	Andy Cadwallader
<b>8.</b>	<b>Date of Next Meeting: 21<sup>st</sup> July 2016, venue and times tbc</b>			
	Issue 4371 Install dropped kerbs Mead Park and Nursery Close – has been referred back to the parish council incorrectly. Approval for Mark to review and complete feasibility.			
	Issue raised by Seend Parish Council, however, needs to be added to the issues system before full investigation can be undertaken.			

### Melksham Community Area Transport Group

#### Highways Officer – Mark Stansby

#### 1. Environmental & Community Implications

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1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£14,731.32**

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

### **7. Recommendations to the Melksham Area Board**

- To note all updates and issue closurers
- Issue 3715 Melksham Tower Rd, Devonshire PI shared use footpath link - to recommend to the Area Board allocation of £1379.00 from CATG funds for topo survey.
- Issue 4533 Request for funding of new batteries for SIDs – to recommend to the Area Board an allocation of £300 from CATG funds for SID batteries.